

Open Report on behalf of Pete Moore, Executive Director Resources and Community Safety

Report to:	Audit Committee
Date:	19 December 2011
Subject:	Work Plan

Summary:

This Report provides the Committee with information on progress on agreed actions and its work plan up to June 2012.

Recommendation(s):

- Review the progress of agreed actions in Appendix A, and
- Review the work plan set out in Appendix B and identify any changes.
- Agree agenda items for the 30th January 2012 Committee

Background

- 1.1 An agreed action plan has been pulled together to help the Committee keep track of actions agreed during meetings or workshops (see Appendix A).
- 1.2 A work plan has based on the core activities of the Committee as set out in its terms of reference and best practice (see Appendix B).
- 1.4 The meeting on the 30th January 2012 has been scheduled to enable the Committee to explore a topics and / or risks in more detail. We propose to bring the updated Strategic Risk Register to the committee and our final Assurance Map. Is there anything else members would like on the agenda?
- 1.5 It has been sometime since we had an informal workshop for training and / or undertaking a self assessment of the Committees effectiveness. Would the members welcome this in 2012? Suggested topics:
 - Self assessment
 - Understanding 'big society'
 - The Councils business plan and linkages with strategic risk management
 - Informal discussion with Chief Executive / Executive Director - Resources and Community Safety (Section 151 Officer) and

Conclusion

2.1 The work plan helps the Committee monitor its work programme and keep track of areas it requires further work and / or assurance.

Consultation

a) Policy Proofing Actions Required

Not applicable

Appendices

These are listed below and attached at the back of the report	
Appendix A	Agreed Actions
Appendix B	Work Plan to June 2012

Background Papers

The following background papers as defined in the Local Government Act 1972 were relied upon in the writing of this report.

Document title	Where the document can be viewed
N/A	

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